

**NOTICE OF REGULAR MEETING OF THE****LIBERTY COUNTY COMMISSIONERS' COURT OF LIBERTY, TEXAS**

Notice is hereby given that a **REGULAR MEETING** of the above named **Liberty County Commissioners' Court** will be held on the **12<sup>TH</sup> day of December, 2023**, at **9:00 a.m.**, at the Liberty County Courthouse, 2<sup>nd</sup> Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

**SEE ATTACHED.**

Dated this the **7<sup>th</sup> day of December, 2023**

Commissioners' Court of Liberty County, Texas

By: 

Jay H. Knight, County Judge  
Liberty, Texas

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the **7<sup>th</sup> day of December, 2023** and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated **7<sup>th</sup> day of December, 2023**

County Clerk, Liberty County, Texas

By: 

Deputy County Clerk



LIBERTY COUNTY COMMISSIONERS COURT  
Regular Meeting of Commissioners Court  
December 12, 2023  
9:00 a.m.  
1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :
2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :
3. INVOCATION :
4. NOTICES AND PROCLAMATIONS :
5. PUBLIC COMMENT :
6. DECLARE CONFLICTS OF INTEREST :
7. CONSENT AGENDA :
  1. APPROVAL OF MINUTES  
  
MINUTES - NOVEMBER 28, 2023 / REGULAR MEETING  
MINUTES - DECEMBER 7, 2023 / WORKSHOP
  2. WARRANTS PAYABLES  
  
APPROVE WARRANTS PAYABLES
  3. BUDGET AMENDMENTS  
  
AUDITOR: FYE 9/30/2023  
R&B PCT 4: LINE ITEM TRANSFER
  4. MONTHLY REPORTS  
  
TREASURER: OCTOBER 2023 / NOVEMBER 2023  
COUNTY CLERK: NOVEMBER 2023  
AUDITOR: MONTHLY REPORT  
CONSTABLE PCT 1: NOVEMBER 2023  
JP PCT 2: NOVEMBER 2023  
JP PCT 3: NOVEMBER 2023  
JP PCT 6: NOVEMBER 2023  
CONSTABLE PCT 5: ASSET FORFEITURE REPORT  
PERMITS/INSPECTION DEPT: NOVEMBER 2023  
JP PCT 1: NOVEMBER 2023  
AGRI-LIFE: NOVEMBER 2023  
INDIGENT HEALTHCARE: SEPT / OCT / NOV 2023  
JP PCT 5: NOVEMBER 2023

5. OATHS & DEPUTATIONS

LCSO: APPROVE OATH & DEPUTATION FOR BRITTANEY SELDOW AS DEPUTY SHERIFF  
CONSTABLE PCT 6: APPROVE OATH & DEPUTATION FOR DALTON BUXTON AS DEPUTY  
CONSTABLE  
COUNTY CLERK: APPROVE OATH FOR JAYDA LOTT AS DEPUTY COUNTY CLERK  
COUNTY CLERK: APPROVE OATH FOR CLARIBETH AS DEPUTY COUNTY CLERK

6. PAYROLL ITEMS

LCSO: APPROVE MASTER CERTIFICATE PAY FOR BRITTANEY SELDOW 150/mo  
LCSO: APPROVE INTERMEDIATE CERTIFICATE PAY FOR JOSEPH PELLEGRINO  
JAIL: APPROVE UNUSED COMP PAY FOR MATTHEW TOWNSEND \$178.13  
JAIL: APPROVE UNUSED VACATION PAY FOR SUMMER BELLARD \$1529.45

8. REGULAR AGENDA :

1. FIRE MARSHAL BILL HERGEMUELLER

CONSIDER AND APPROVE AN ORDER AUTHORIZING THE SALE OF FIREWORKS FOR THE  
CHRISTMAS AND NEW YEAR SEASON BEGINNING DECEMBER 20, 2023 THROUGH MIDNIGHT  
JANUARY 1, 2024; SUBJECT TO DROUGHT CONDITIONS

2. COUNTY AUDITOR DWAYNE GOTT

CONSIDER AND APPROVE 2024 BUDGETED DONATION TO MONTGOMERY COUNTY CRIME  
STOPPERS FOR \$15,000

3. TAX ASSESSOR / COLLECTOR - RICHARD BROWN

CONSIDER AND APPROVE OVERPAY REFUND IN THE AMOUNT OF \$3,469.85 FOR ACCOUNT  
63300, CUSTOMER AMY ADAMS

4. TAX ASSESSOR / COLLECTOR - RICHARD BROWN

CONSIDER AND APPROVE PERMISSION TO OPEN A NEW PROPERTY ACCOUNT WITH  
PROSPERITY BANK TO REPLACE THE OLD PROPERTY ACCOUNT

5. COMMISSIONER PCT. 1 - BRUCE KARBOWSKI

CONSIDER AND APPROVE ESD #3 REAPPOINTING KATHY WARNER AND LEN JONES AND  
APPOINTING PAUL MARSH TO A TWO YEAR TERM. EFFECTIVE JANUARY 1, 2024

6. COMMISSIONER PCT. 1 - BRUCE KARBOWSKI

CONSIDER AND APPROVE ESD #2 REAPPOINTING KELVIN BURK AND FREDERICK LEMOND JR  
AND APPOINTING MICHAEL MOUTON TO A TWO YEAR TERM. EFFECTIVE JANUARY 1, 2024

7. COMMISSIONER PCT. 2 GREG ARTHUR

RECONSIDERATION OF THE APPOINTMENT OF BILL WINGFIELD TO ESD #7 AS PREVIOUSLY APPROVED ON NOVEMBER 28, 2023 IN A REGULAR MEETING OF COMMISSIONERS COURT

8. COUNTY CLERK LEE CHAMBERS

CONSIDER AND APPROVE THE NEW FEE SCHEDULE FOR THE COUNTY CLERK'S OFFICE WITH CHANGES EFFECTIVE JANUARY 1, 2024, AS MANDATED BY THE TEXAS LEGISLATURE.

9. COUNTY CLERK LEE CHAMBERS

CONSIDER AND APPROVE WHETHER TO DISCONTINUE THE \$10.00 ARCHIVE FEE

10. COMMISSIONER PCT 3 - DAVID WHITMIRE

CONSIDER AND APPROVE INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY, PRECINCT 3 AND THE CITY OF PLUM GROVE TO PROVIDE SAFE AND WELL MAINTAINED PUBLIC ROADWAYS, INCLUDING CITY STREETS, FOR THE BENEFIT OF ITS CITIZENS, AT A REDUCED EXPENSE BY AVOIDING COSTLY DUPLICATION OF MAN POWER, EQUIPMENT AND OTHER RESOURCES

11. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE THE RESOLUTION APPROVING VOTES OF THE LIBERTY COUNTY COMMISSIONERS COURT FOR THE DIRECTORS OF THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT BOARD FOR THE 2024 YEAR

12. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE THE FOLLOWING APPOINTEES TO THE CHAMBERS - LIBERTY COUNTIES NAVIGATION DISTRICT: LEON BLACKWELDER / BRADY HANSON  
THESE APPOINTMENTS WILL BEGIN IN JANUARY 2024 AND EXPIRE IN JANUARY 2028 FOR A 4-YEAR TERM EACH

13. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE NEAL THORNTON AS THE LIBERTY COUNTY COMMISSIONER'S COURT REPRESENTATIVE FOR THE LIBERTY COUNTY TIRZ #1 EFFECTIVE THIS DATE. THIS TIRZ IS LOCATED IN THE GULF INLAND AREA OF LIBERTY COUNTY

14. INDIGENT HEALTHCARE - PENNY MCMILLEN

CONSIDER AND APPROVE JAIL COMMISSARY RATE INCREASES EFFECTIVE JANUARY 1, 2024. THE LIST IS ATTACHED IN THE PACKET

15. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE INVOICE TO LJA ENGINEERING IN THE AMOUNT OF \$2,000.00 FOR ENGINEERING SERVICES FOR THE CITY OF HARDIN WASTEWATER PROJECT. THE INVOICE HAS BEEN SIGNED BY MAYOR JOHNSON AND WILL BE PAID USING ARPA FUNDS

16. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE PURCHASE OF A 2024 TAHOE FOR \$48228.75 (SHERIFF'S ASSOCIATION OF TEXAS CONTRACT #22-03-1008R) AND UPFITTING FOR \$18,696.50 (BUYBOARD CONTRACT #698-23) FROM PARKWAY CHEVROLET FOR THE SHERIFF'S DEPARTMENT

17. PURCHASING AGENT HAROLD SEAY

CONSIDER AND AWARD RFP #23-20 CONSTRUCTION MANAGER AT RISH (CMAR) FOR NW ANNEX

9. EXECUTIVE SESSION:

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

10. INTERNET ACCESS INFORMATION:

- The Liberty County Special Meeting of Commissioners Court is accessible by the Public on the following internet link: [https://www.youtube.com/channel/UCb8xervncxOru6g\\_aLwxVg](https://www.youtube.com/channel/UCb8xervncxOru6g_aLwxVg)
- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court

11. ADJOURNMENT:

*Lee Haidusek*

THE STATE OF TEXAS

COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Liberty County, Texas

23-3209 PUBNOTICE

12/07/2023 01:48:36 PM Total Fees: \$0.00



*Lee Haidusek*

Lee Haidusek Chambers, County Clerk  
Liberty County, TX